



CALL TO CAUCUS OF THE NORFOLK CITY DEMOCRATIC COMMITTEE TO ELECT DELEGATES AND ALTERNATES TO THE 3rd DISTRICT AND STATE CONVENTIONS

The Norfolk City Democratic Committee (NCDC) will hold an unassembled caucus on Saturday, April 20, 2024 from Noon to 3 pm at the IAFF Local 68 5691 E Virginia Beach Blvd. at Firefighters Ct. Norfolk, VA 23502, for the purpose of electing delegates and alternates to the VA- 3 District Convention on Saturday May 18 at Noon at Granby High School Auditorium at Granby St Norfolk, VA 23505 and the Virginia Democratic State Convention on Saturday, June 22, 2024 (10:00AM) in Richmond, Virginia.

I. Candidate Filing:

Each person seeking to become a Delegate to the 3rd CD and State Conventions shall need to file an electronic Declaration of Candidacy form by no later than 5 PM on April 13, 2024. This declaration form shall include the Presidential Candidate this Delegate seeks to represent. This declaration form will be posted at www.vademocrats.org/delegateselection after the March 5, 2024 Presidential Primary.

II. Candidate Qualification

In order to certify the eligibility of a candidate for election, the Chair shall ascertain that each prospective candidate:

- Is a resident of and registered to vote in the City of Norfolk, Virginia;
- Is a Democrat;
- Does not intend to support, endorse, or assist any candidate who is opposed to a Democratic nominee or endorsee in the November 2024 election;
- is not a member of any other political party;
- and has not participated and will not participate in the nomination process of any other political party for the November 2024 election.

Only candidates committed to the nomination of the Democratic candidate for President of the United States may serve as Delegates or Alternates.

III. Notice

The Norfolk City Democratic Committee shall provide notice of this caucus by placement of a general notice of the caucus, including noticing the caucus date, time, and location, along with the Call to Caucus, on the Democratic Party of Virginia, the Norfolk City Democratic Committee websites; by email notification to the members of the Norfolk City Democratic Committee who reside in the City of Norfolk; *through a press release provided to all relevant newspapers of general circulation in the City of Norfolk*; and through other reasonable means that will disseminate information about the caucus to registered voters in the City of Norfolk. In addition, reasonable actions shall be taken to promote participation in the caucus in accordance with the Affirmative Action provisions of the Party Plan of the DPVA.

IV. Participation:

Every Democrat who is a registered voter in the City of Norfolk is urged to attend and participate. Each participant must sign a written declaration that he or she:

- Is a Democrat and not a member of any other political party;
- Does not intend to support any candidate who is opposed to a Democratic nominee in this General Election;



- Has not participated in and will not participate in the nominating process of any other party for the positions listed above; and
- Is registered to vote in the City of Norfolk.

V. Conduct of Caucus

Voting will begin at Noon and will close at 3 pm. Those in line at the close of voting will be permitted to vote.

The Chair of the Norfolk City Democratic Committee, or his or her designee, shall be the Chair of the Caucus and shall appoint a Secretary and such other Officers of the Caucus as is deemed appropriate. The Norfolk City Democratic Committee will prepare the Rules for the Caucus.

VI. Determination of the Delegates

If the number of candidates for delegate/alternate is greater than the total allocated to each presidential candidate per the March 5, 2024 Presidential Primary results in Norfolk, then an election shall be held. Candidates for Delegate and Caucus Participants must all declare preference for a Presidential Candidate. For each Presidential Candidate who is allocated delegates, the delegates allocated to that candidate shall be elected by the caucus participants declared for that candidate. That candidate's delegation shall comprise the top number of vote-getters equal to the number of delegates received. For example: if Presidential Candidate Barack Obama was entitled to 5 Delegates, then the top 5 vote getters who were pledged to Barack Obama shall be elected.

If the number of candidates for delegate/alternate is equal to or fewer than the total allocated to each presidential candidate per the March 5, 2024, Presidential Primary results in Norfolk, the Chair shall cancel the caucus and those delegate/alternate candidates who have filed shall be deemed to be elected by the caucus. In the event that fewer than the allocated number pledged to each candidate are elected in the caucus, the delegation members pledged to that candidate shall fill the vacancies.

The rules for the Virginia Democratic Party Selection of Delegates can be found [HERE](#)

Filing forms for delegate candidates and caucus attendees will be found [HERE](#).

Approved by the Norfolk City Democratic Committee, March 20th, 2024

Charles F. Stanton - Chair